

**Rental Application – Processing Fee is \$40.00 for 1 Adult, \$20.00 for each additional adult 18 or over – No Exceptions**  
**Please be sure to provide an email address.**

Park Place Apartments & Town Homes  
161 W. Bayard Street  
Seneca Falls, NY 13148  
(315) 568-9809  
(315) 568-5612 Fax

Apartment #: \_\_\_\_\_ Bedrooms: \_\_\_\_\_ Monthly Rent: \_\_\_\_\_  
Target Move-in Date: \_\_\_\_\_  
**\*\*Email Address:** \_\_\_\_\_

**Personal History**

Name of Applicant: \_\_\_\_\_ Social Security #: \_\_\_\_\_  
Spouse's Name: \_\_\_\_\_ Phone: \_\_\_\_\_  
Current Address: \_\_\_\_\_ Zip \_\_\_\_\_  
Date of Birth: \_\_\_\_\_ Last 12 month's gross income: \_\_\_\_\_

Additional residents: Name	Relationship	Date of Birth
1. _____		
2. _____		
3. _____		

**Residential History**

Current Landlord's Name: \_\_\_\_\_ Phone: \_\_\_\_\_  
How Long at Current Address: \_\_\_\_\_ Reason for Leaving: \_\_\_\_\_

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1. Previous Address: \_\_\_\_\_ Zip \_\_\_\_\_  
Previous Landlord Name: \_\_\_\_\_ Phone: \_\_\_\_\_  
How Long at Address: \_\_\_\_\_ Reason for Leaving: \_\_\_\_\_

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**Please Describe Your Credit History**

Have you declared bankruptcy in the past seven years? Yes \_\_\_\_\_ No \_\_\_\_\_  
Have you ever been evicted from a rental residence? Yes \_\_\_\_\_ No \_\_\_\_\_  
Have you had two or more late rental payments in the past year? Yes \_\_\_\_\_ No \_\_\_\_\_

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Have you ever been convicted of a crime? \_\_\_\_\_ A felony? \_\_\_\_\_  
If yes, please provide details:

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**Possession of any illegal substance on the property shall constitute default and lease will be terminated.**

**Employment History**

Your Status: \_\_\_\_\_ Full Time \_\_\_\_\_ Part Time \_\_\_\_\_ Student \_\_\_\_\_ Unemployed  
Applicants Employer: \_\_\_\_\_ Phone: \_\_\_\_\_  
Address: \_\_\_\_\_  
How Long at Present Position: \_\_\_\_\_ Job Title: \_\_\_\_\_ Manager: \_\_\_\_\_  
Previous Employer: \_\_\_\_\_ Phone: \_\_\_\_\_  
Address: \_\_\_\_\_  
How Long at Position: \_\_\_\_\_ Job Title: \_\_\_\_\_ Manager: \_\_\_\_\_

Bank Name            Branch            Type of Account

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**Personal Reference or Emergency Contact:**

Name: \_\_\_\_\_ Address: \_\_\_\_\_  
Phone: \_\_\_\_\_ Relationship: \_\_\_\_\_

**Drivers License:**

Your Driver’s License Number \_\_\_\_\_ State: \_\_\_\_\_

**Vehicle Information:**

Make/Model \_\_\_\_\_ Year \_\_\_\_\_ Color \_\_\_\_\_ License Plate# \_\_\_\_\_  
Make/Model \_\_\_\_\_ Year \_\_\_\_\_ Color \_\_\_\_\_ License Plate# \_\_\_\_\_

**ABSOLUTELY NO PET IS PERMITTED WITHOUT THE PRIOR CONSENT OF THE LANDLORD. IT MUST BE NO MORE THAN 25 LBS. AT MATURITY. WE WILL ALLOW ONLY 1 PET PER UNIT.**

Do you have a pet? Y / N

Description of pet: \_\_\_\_\_

How did you learn about this project (check one)?

Newspaper          Referral                  Drive By                  Internet                  Other

I hereby certify that I am the person making this application and that all information herein is true and correct. I understand that while processing this application an investigative report may be made whereby information may be obtained as to the character, general, reputation, personal characteristics and credit worthiness.

I, as applicant, have deposited with the landlord \$40.00. I understand that this amount is a non-refundable processing fee. I understand that in the event that I do not choose to enter into a lease, this application deposit is forfeited. This application shall be attached to and shall become part of the lease.

AGREED TO BY: \_\_\_\_\_ Date: \_\_\_\_\_

Applicant